

Glenbard Directions Program

2024-2025 Student Handbook



301 South Swift Road, Door 5, Addison, IL 60101
Phone: 630-790-5800 ~ Fax: 630-790-5802

Welcome to the Directions Program

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Frequently Asked Questions- FAQ's

- 1. What are student hours?**
Mon/Wed-Fri: 8:40 AM to 2:29 PM
Tuesdays: 8:40 AM to 1:47 PM
- 2. Where do I call regarding an absence?**
You may call our direct number (630) 790-5800, then press “1” for English or “2” para español.
- 3. Is there student parking available?**
Yes, an application, valid driver license, and current insurance are required. See the front desk for more information. More information on page 8.
- 4. How can I access my students' current progress?**
Student progress can be monitored by logging in to Powerschool @ ps.glenbard.org.
- 5. Will students need their home school ID?**
Yes, students need their ID each day
- 6. How will I know if my student is on track for graduation?**
School personnel will provide frequent communication. Contact our school counselor at any time for further information.
- 7. Can students participate in sports/clubs/activities?**
Students are strongly encouraged to participate in all sports/activities/events at their home schools.
- 8. Will Driver's Education be available during the school day?**
The classroom portion ONLY will be provided. 18 year olds will be given first priority.

Staff Information

Principal- Jordan Poll
jordan_poll@glenbard.org

Administrative Assistant- Peg McCarthy
margaret_mccarthy@glenbard.org

Teachers and Staff:

Antonio Garcia- Social Studies
antonio_garcia@glenbard.org

JaVion Holman- Mathematics
javion_holman@glenbard.org

Sabrina Farshori- Science
sabrina_farshori@glenbard.org

Clayton George- P.E./Driver Education
clayton_george@glenbard.org

Carol Rodemeyer- English
carol_rodemeyer@glenbard.org

Barbara Onchuck- School Counselor
barbara_onchuck@glenbard.org

Shaheen Shedbalkar- Social Worker
shaheen_shedbalkar@glenbard.org

Tammy Nash- Instructional Assistant
tammy_nash@glenbard.org

GLENBARD 87 HEALTH AND WELLNESS PLAN

Effective 24-25 School Year

We continue our commitment to maintaining health and wellness in school. Please review the items noted below.

- Your health and others' health is a shared responsibility.
- Vaccination resources (flu, COVID-19, chicken pox, etc.) will be publicized. Testing resources will be publicized.

To prevent and respond to illness, be aware of health recommendations from the Centers for Disease Control and Prevention (CDC), including, but not limited to:

COVID-19

Influenza (flu)

Respiratory Syncytial Virus Infection (RSV)

Prevention Reminders

- Wash hands frequently
- Be aware of symptoms/health
- Cover nose and mouth with tissue when you cough or sneeze.

Our Practices

- Glenbard online health reporting form/process will no longer exist. Our health offices are available to answer questions and support families, students, and staff.
- Facility focus on cleaning and air quality is ongoing.
- Masks are available in health offices for students or staff to use.
- Masks are not required in the health office. We may post a sign asking for a mask to be worn if feeling ill.

GLENBARD TOWNSHIP DISTRICT 87
District Information

District Office 630-469-9100
596 Crescent Boulevard, Glen Ellyn, IL

Superintendent
Dr. David Larson

Administrative Assistant
Donna Gastel

**Assistant Superintendent
of Student Services**
Janet Cook

Administrative Assistant
Monica Torres-Martinez



GLENBARD TOWNSHIP DISTRICT 87
School Information

Glenbard East 630-627-9250
1014 South Main Street, Lombard, IL 60148
Principal
Antoine Anderson
Assistant Principal of Student Services
Broderick Booth

Glenbard North 630-653-7000
990 Kuhn Road, Carol Stream, IL 60188
Principal
Dr. John Mensik
Assistant Principal of Student Services
Erika Willis

Glenbard South 630-469-6500
23W200 Butterfield Road, Glen Ellyn, IL 60137
Principal
Jessica Santee
Assistant Principal of Student Services
Marina Kosak

Glenbard West 630-469-8600
670 Crescent Boulevard, Glen Ellyn, IL 60137
Principal
Ben Peterselli
Assistant Principal of Student Services
Peter Baker

MULTI-TIERED SYSTEM OF SUPPORT

Multi-Tiered System of Support (MTSS), is an approach for establishing learning environments that are effective, efficient, relevant, and durable for all students, families, and educators. MTSS is a process to match instruction and interventions to student needs.

Directions Embedded Support

8:1 Teacher : Student ratio during instructional periods
Monthly Recognition events
Daily AM all-school check-in
Social work and counseling services
Academic Resource
Teambuilding/community building throughout year
Online credit recovery
Postsecondary planning
Weekly student check in
Regular Social/Emotional Learning presentations
Regular College, trade school, and job-related visits

The Directions Compass

We are proud of the guiding spirit embodied in the Directions Compass.

Be Successful
Be Involved
Be Respectful

Our students pride themselves on being here **on time** every day, doing their **best work**, helping each other, **participating**, building positive **relationships**, and ensuring the Directions Program remains a **welcoming and inclusive** environment. With these shared principles, we all move forward together.



RESPECT • INVOLVEMENT • SUCCESS
INVOLVEMENT **BE SUCCESSFUL** RESPECT
SUCCESS **BE INVOLVED** INVOLVEMENT
RESPECT • INVOLVEMENT **BE RESPECTFUL**

HOW TO EARN COMPASS CASH

1. Perfect attendance for one week
2. Completing an Imagine Learning course
3. Following the Directions Compass
BE SUCCESSFUL • BE INVOLVED • BE RESPECTFUL

COMPASS CASH RAFFLES

Enter Compass Cash into the raffle bin for a chance at prizes including snacks, gift cards, dance/activity tickets, etc. Drawings occur on the last Friday of every month.



BE SUCCESSFUL BE INVOLVED

STUDENTS OF THE MONTH AWARDS

Students of the month will receive a certificate, lunch and have their picture displayed. Ceremony on the first Wednesday of every month.

- Perfect attendance for one month
- 75% or higher in all classes, including TCD
- Achieved monthly Imagine Learning goal



BE RESPECTFUL **BE INVOLVED**

COMPASS CHARACTER AWARD

Compass Character is our largest *non-academic* award that focuses on a student's quality of character, kindness to help others, positive attitude, and going above and beyond for their school and/or community. Compass Character recipients are what makes Directions a special place to be! Ceremony on the first Wednesday of every month.

ATTENDANCE

Absent/Tardy Notification: Parents/Guardians must notify the Directions Program main office before 9 a.m. if their student is going to be absent or tardy. Both can be reported 24 hours a day by calling (630) 790-5800 and pressing “1” for English and “2” para Espanol.

Excused Absences: Parents/guardians must call to excuse any absence. Examples of **excused** absences include, but are not limited to:

1. Illness or medical emergency
2. Observance of a religious holiday
3. Death in the immediate family
4. Medical and dental appointments
5. Court appearance
6. College visits- No more than three per year

Unexcused Absences: Examples of **unexcused** absences include, but are not limited to:

1. Babysitting for a younger sibling
2. Missing the bus/ride
3. Oversleeping
4. Staying home to complete assignments

Tardies: Students arriving to any class less than 15 minutes late are considered tardy. Arriving to class more than 15 minutes late is considered a class truancy.

Excessive Excused Absences: Students who are absent without an extreme cause for an excessive number of days within a semester may be required to produce a note from their physician to be excused.

1. Truancies or class tardies may result in disciplinary action.
2. Students who are absent to 4 or more courses in a day are considered full-day truant.
3. Students who accrue more than **6 full-day absences/truancies** over the course of a semester are at risk of removal from the Directions program.

BEHAVIORAL EXPECTATIONS

Refer to the prohibited student conduct and consequences detailed in the District 87 student/parent handbook received from your respective home school.

Technology

Students are expected to follow all rules, policies, and procedures regarding the use of technology. Failure to follow these rules, policies, and procedures may result in the loss of access to technology for a prescribed period of time. *Note:* School officials may not request or require a student or their parent/guardian to provide a password or other related account information to gain access to the student’s account or profile on a social networking website.

Academic Honesty

Academic honesty is expected of all students. The District expects students to exhibit the traits of trustworthiness, responsibility, and fairness. Students engaging in dishonesty and plagiarism steal others’ ideas and fail to think and learn for themselves. Consequences are outlined in each home school student handbook, per board policy.

Bus Conduct

All students must follow the District’s School Bus Safety Guidelines. Failure to comply with these rules will not be tolerated. Consequences may include school discipline and/or loss of transportation privileges.

Disciplinary Consequences

All students that violate school rules, policies, and procedures are subject to disciplinary consequences. Parents/guardians and home schools will be notified of any infractions committed by students.

Dress Code

Students are expected to dress appropriately for school. Dress or appearance which presents a health or safety hazard, which materially and substantially disrupts the educational process, or which is prohibited by home school dress code requirements is not permitted.

GENERAL INFORMATION

Fee Waivers and Free/Reduced Meals

All applications for fee waivers must be obtained at the student's home school. Additional information is available in the main office. All applications for free/reduced breakfast and lunch must be submitted yearly, at the home school.

Lockers

The Directions Program staff is not responsible for lost or stolen items from lockers; therefore sharing combinations, or lockers with other students is not recommended. The Directions Program administration may search lockers without notice or consent, including desks and personal effects.

Registration/Residency Requirements

Each year, students and their families must register and establish residency at their home schools. Students found to live outside the district may be subject to being dropped from the Directions Program.

Note: When a student's change of residence is due to the military service obligation of the student's legal custodian, the student's residence is deemed to be unchanged for the duration of the custodian's military service obligation if the student's custodian made a written request. The District, however, is not responsible for the transportation to or from school.

Collaboration Time

Glenbard North, East, South, and West have implemented "Collaboration Time" in their schedule, which can be utilized as time to receive additional help or as a free period. Directions will not use a "collaboration time" and students must stay on campus at all times during the school day. Additional student supports are offered at Directions during 4th and 5th period daily.

Student Access to Library Materials

Upon written request to the home school librarian, parents/guardians can limit an underage student's access to library materials. There are two options:

1. Each time the student requests to check out library materials, the parent/guardian is notified, and their authorization is required before the materials are checked out to the student
2. At the parent/guardian's request, Glenbard can remove a student's access to the digital library collections, limiting their Sora app to only the curriculum-approved texts

Family Educational Rights and Privacy Act (FERPA) Notice

The federal Family Educational Rights and Privacy Act (FERPA) [20 U.S.C. § 1232g; 34 CFR Part 99] and the Illinois School Student Records Act (ISSRA) [105 ILCS 10/1 et. seq.; 23 Ill. Adm. Code § 375] afford parents and students certain rights with respect to school records

TRANSPORTATION

Bus

Bus transportation is available for students to/from their home schools at the beginning/end of each day.

Pick-up/Drop-off

Students may be picked up and /or dropped off at Door 5, on the North side of the TCD building.

Student Parking

If students wish to drive to Directions, a parking permit application must be completed and approved by the Directions principal. A valid driver's license and current insurance will be kept on file. Applications are available in the main office. Student parking is a privilege, not a right. Students may have their

parking privileges suspended or revoked at any time for not following school and district-wide expectations. This includes but is not limited to leaving school early without permission, improper or reckless vehicle conduct, parking an unregistered vehicle, use of drugs or alcohol, excessive truancy or tardiness, frequent or major discipline, and failing to serve disciplinary consequences.

CAFETERIA INFORMATION

Cafeteria Expectations

To keep the cafeteria clean and enjoyable for everyone, we ask that everyone keep their area clean and respect the rights of others.

Breakfast and Lunch

Breakfast and Lunch will be served in the Directions Program Café/Commons area each school day. The food service department uses a computerized point-of-sale program, which enables parents to pre-pay meals. To use the program, students will scan their ID to deduct the food cost from a pre-paid balance. Similar to a debit card, the system will not accept charges or negative balances. IDs **must** be acquired from each home school during registration. Students who qualify for free/reduced meals will use their ID card (as any other student would) to pay for their meals.

ACADEMIC INFORMATION

Courses Offered

All courses are delivered in the traditional classroom and with a computer-based learning platform. Students are assigned courses to complete their graduation requirements and are expected to be actively engaged in the learning process. Driver's Education (classroom only) will be offered.

Grade Reporting

Progress reports are available daily in Powerschool; Final grades are posted at the end of each semester. Teachers will contact parents as needed regarding the academic and/or behavioral progress of students.

School Counselor

A school counselor will be available to assist students as they reach towards their full potential in academics, personal development, and post-secondary planning.

PowerSchool

An online system utilized at Glenbard campuses for students and parents to monitor academic progress and student attendance, and view the current schedule.

Summer School

Summer school class information will be available from each home school counselor and course registration is strongly encouraged.

Technology Center of DuPage (TCD)

TCD will provide advanced electives that simulate real-world situations. Students may be able to earn college credit as well as earn credits towards graduation through hands-on learning, workplace skills, and practical applications. TCD will account for three periods of a student's school day. TCD grades are accessible through an online system and log-in information will be provided at the beginning of the school year. Students can earn 1.5 credits each semester.

Unofficial Transcript

Unofficial transcripts are available at the end of each semester upon request. Credits are accrued at the end of each semester.

GRADUATION REQUIREMENTS

In earning the twenty-three (23) credits necessary to graduate, a student must successfully complete the following Illinois and Glenbard District #87 required courses of study. The recommended course of study for college-bound students is minimally considered to be 4 years of English, 3-4 years of math, 3 years of science, 3 years of social studies, and 2 years of a world language. Additionally, Illinois State School Code requires that all students take the SAT in order to receive a high school diploma from an Illinois public high school.

COURSES OF STUDY

CREDITS EARNED

Communication - Eight (8) semesters.....	4.0
This requirement must include seven (7) semesters of English and one (1) semester of speech.	
Social Studies - Six (6) semesters.....	3.0
a. Two (2) semesters of United States History.	
b. One (1) semester of civics including instruction and assessments on state and local government (U.S. Government & Politics or AP U.S. Government & Politics)	
c. Three (3) semesters of Social Studies electives	
Mathematics - Six (6) semesters.....	3.0
All students must pass two (2) semesters of Algebra. Additionally, students must pass two (2) semesters of Geometry based mathematics.	
Science - Six (6) semesters.....	3.0
Students are strongly encouraged to take Biology, Chemistry and Physics.	
Cultural Arts - One (1) semester.....	.5
This requirement may be met through art, music, world language, or speech arts. (Speech arts must be in addition to required speech listed in "Communication")	

Business, Family and Consumer Sciences - - One (1) semester..... .5
This requirement may be met through a course in Business Education, Computer Education, Family and Consumer Sciences, Technology and Engineering, or the Technology Center of DuPage.

Physical Education - Six (6) semesters..... 3.0

Health Education - One (1) semester..... .5

Driver Education - One (1) semester..... .5

Consumer Education - One (1) semester..... .5

This requirement can be taken in one of the following programs:

- Economics or AP Economics (Social Studies).
- Consumer Management (Business, Life Studies and Technology / Family and Consumer Sciences)
- SE Consumer Education

REQUIRED COURSES..... 18.5

ELECTIVES..... 4.5

TOTAL..... 23.0

Student Images

Glenbard District 87 reserves the right to use images, photographs, or likenesses of students while engaged in school activities, in digital, video, or printed form and to allow the media into the school to cover non-public events, accomplishments, and news stories and to use images, photographs or likenesses of students, in electronic, video or print form. Unless parents or guardians request in writing to the Principal within 30 days of school that identifiable images of their child not be used. Parents/guardians should understand that if they withhold consent, none of the student's information would be released. This includes examples such as information/photographs for the yearbook, award listings such as honor roll, and class project highlighted in digital or print form.

Important Websites

- Directions Bell Schedule:
glenbard87.org/directions-program-bell-schedule
- TCD Website: tcdupage.org
- Parent/Student PowerSchool Login: ps.glenbard.org

VICTIMS OF SEXUAL ASSAULT

INFORMATION

Erin's Law Policy 4:165

“Erin’s Law” requires that all public schools in Illinois implement a prevention-oriented child sexual abuse program that teaches: Students in grades preK - 12th grade age-appropriate techniques to recognize child sexual abuse and tell a trusted adult. If you see something, tell someone. Report concerns to Deans, Counselors, Teachers, Student Services, or School Resource Officer. Additional links are provided below:

Resources:

[National Sexual Assault Hotline Confidential 24/7 Support](#)

[Warning Signs of Sexual Abuse in Teens](#)

[Warning Signs of Possible Sexual Abuse](#)

[Grooming. Know the warning signs](#)

[Preventing Child Sexual Abuse](#)

[National Domestic Violence Hotline](#)

Reporting Sexual Abuse

[Reporting to Law Enforcement](#)

[Reporting Child Sexual Abuse](#)

[Reporting to the Illinois Department of Children and Family Services](#)

Safeguard Against Sexual Abuse in Schools- Faith's Law

Faith’s Law expands the criminal definition of grooming beyond electronic communications to include written communications and acts committed in person or by conduct through a third party. The law also makes it clear that mandated reporters must report suspected grooming to DCFS under the Abused and Neglected Child Reporting Act.

In addition to expanding the criminal definition of grooming, Faith’s Law includes several new requirements for schools and educators intended to prevent sexual abuse and misconduct in schools. Faith’s Law adds a completely new section to the Illinois School Code (105 ILCS 5/22-85.5) pertaining to sexual misconduct in schools. This section requires all school districts, charter schools, and nonpublic schools to develop an employee code of professional conduct policy that must be made available on the school’s website and included in any staff, student, or parent handbook.

Need to report a concern or an incident? Call your child’s school, state the reason for your call, and speak to the principal or a social worker.

The Illinois State Board of Education Sexual Abuse Response and Prevention Resource Guide

www.isbe.net/Documents/Faiths-Law-Resource-Guide.pdf

Employee code of professional conduct policy

Policy 5:120 -

https://boardpolicyonline.com/?b=glenbard_87&s=27113

ACKNOWLEDGEMENT OF RECEIPT

I hereby acknowledge receipt of the 2024-2025 Directions information booklet and agree to read and be familiar with its contents, and abide by the rules and regulations put forth in it. I understand that in addition to the Directions handbook, all home school handbook rules and regulations apply and must be followed.



Signature of Student _____

ID Number _____

Date _____

Glenbard Directions Program
“Forward Progress- Together”

Thank you for your support!